

Boating Safety and Facilities Program 2020-21

Aids to Navigation Application Form



Section 1 Contact Information

Applicant Organisation details

Name of Organisation:

Postal Address:

Town/Suburb:

Postcode:

State:

Main Street Address: (if different from above)

Town/Suburb:

Postcode:

State:

Contact person

Title:

First name:

Last name:

Position:

Telephone:

Mobile:

Email:

Your organisation's Australian Business Number (ABN), if you have one:

Is your organisation registered for GST? ☐ yes

☐ no

Is your organisation non-profit as defined by the ATO?

☐ yes ☐ no

Section 2 Project Overview

Project name (We will use this name on all correspondence. Please use 10 words or less.)

Project description (Describe the project in 50 words or less including the name of the waterway. We will use this in reports and other publications.)

Section 3 Additional Questions

1. Has your organisation liaised with TSV regarding this application, prior to lodgement? ☐ yes ☐ no
2. Is your application a result of a TSV Waterway Audit? ☐ yes ☐ no
3. Who is your contact at TSV?

4. Approximately how many vessels use this waterway each year?

5. What type of vessels use this waterway?

6. If more than one quote is required and you have not selected the lowest quote please explain why.

7. If the required number of quotes has not been provided please explain why.

8. Detail any connection by way of membership or any other means between the organisation and any person/company supplying a quotation.

Section 4 Project Details that address the Assessment Criteria

Please indicate how your project addresses the following assessment criteria: Why? How? Who? And What?

Refer to the program guidelines and assessment criteria to help you answer the questions.

Why is this project needed?

- Please describe the demand for this project.
- Describe the recommendations of the TSV Waterway Audit (where applicable).
- State whether these are new items or replacements for existing items.
- Refer to any recent (last 2 years) incidents on the waterway.

How will the project be delivered?

- Describe the proposed works.
- Provide details of your project planning to date.

Who is involved?

- If the site is crown land, please provide details of the reservation, the Statutory Management Authority (SMA) and your relationship to the SMA.
- Provide details of any permits obtained or required.

What will the project achieve?

- Describe the outcomes and benefits to be derived from the project.
- Refer to the aims and assessment criteria in the Aids to Navigation section of the Program Guidelines.
- Show how your project contributes to at least one of these aims.

Section 5 Key tasks and timeframes

Please identify the key tasks for your project and an indicative timeframe.

Task:

Expected Start Date:

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Expected Finish Date:

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Section 6 Project Budget

*Please refer to the Program Guidelines for more information on quotations and supporting evidence requirements. For projects under \$25,000 please supply one written quote. For projects costing \$25,000 and above you should provide three written quotes or appropriate detail to establish the accuracy of your costings.

Note: Projects in excess of \$150,000 may be required to conduct a competitive tender process.

**The breakdown of costs should itemise all major costs, including costs for infrastructure construction, drainage, power supply etc.

Quote details *(insert company name of each quote)*

Total cost (GST exclusive)		\$
**Cost of installation (\$) Extend maximum – 10% Infrastructure cost \$		
Total cost of project (preferred quote)	A	\$
Your organisation's contribution		\$
Any other government funding		\$
Any other funding		\$
Total contributions	B	\$
Outstanding balance (subtract B from A)	C	\$
Grant amount sought	D	\$

What project income is confirmed? Please indicate whether income from your organisation, other government, community, business or other contributions is confirmed.

Declaration

I state that the information in this application and attachments is to the best of my knowledge true and correct. I will notify Better Boating Victoria of any changes to this information and any circumstances that may affect this application. I acknowledge that the Department of Transport may refer this application to external experts or other Government Departments for assessment, reporting, advice, comment or for discussions regarding alternative or collaborative grant funding opportunities. I understand that the Department of Transport is subject to the Freedom of Information Act 1982 and that if a Freedom of Information request is made, the Department of Transport will consult with the applicant before any decision is made to release the application or supporting documentation. I understand that this is an application only and may not necessarily result in funding approval.

Signature:

Date:

Print name:

Position:

*(To be signed by a person with delegated authority to apply –
i.e. Chief Executive Officer or Board Chairperson.)*



Supporting documents

Please submit the following documents with your application:

- Table of proposed signage and navigational aids to be installed.
- Quotes for costs where appropriate.
- Planning permits (if available) or a letter from issuing Authorities as to their support in principle).
- Breakdown of any in-house work to be carried out.



Submit your application

Submit your application to Better Boating Victoria by email: BBV.Communications@ecodev.vic.gov.au no later than 11.59pm, Monday 15 March 2021.

For further information contact: free call 1800 337 222.